

---

## **Engagement Framework and Public Involvement**

---

### **1. SUMMARY**

- 1.1 The report aims to summarise the development of the Engagement Framework and its approval by the IJB; the structures that have been developed to fit under this framework (i.e. the Health and Wellbeing Networks and Conversation Cafés); and how these interact within the Framework
- 1.2 The report summarises how the engagement structures were developed and the consultation it was based on.

### **2. RECOMMENDATIONS**

The Area Committee is asked to note the contents of this paper and the attached leaflet outlining engagement pathways.

### **3. DETAIL**

#### **3.1. BACKGROUND**

The duties of the HSCP regarding engagement include reaching out to the public and involving them in service design and implementation. To ensure we meet these responsibilities, it is important to standardise and record our engagement work. The Engagement Framework was developed to meet this need.

We also have a duty to ensure our public engagement is effective, which has led to a review of the public structures of engagement, and the development of a new structure.

#### **3.2. METHODOLOGY**

Engagement structures in the HSCP were reviewed from Aug-Nov 2018, through a mixture of academic research into the legal and statutory requirements and the work of other boards, discussions with chairs and managers involved in the existing set-up, and a public survey sent out to public engagement groups. The corresponding review of Health and Wellbeing Networks is currently underway.

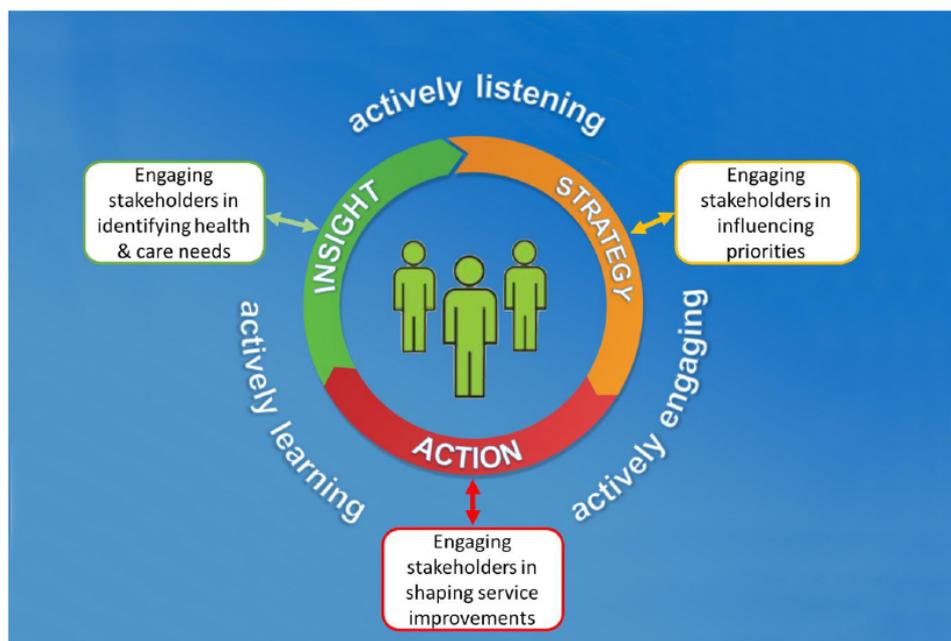
The Engagement Framework was developed to reflect statutory requirements and best practice in public engagement, and accepted by the Integration Joint Board in May 2018. It was brought in alongside the process of Strategic Plan consultation, which was used as an example of the principles laid out in the Framework.

### **4. CONCLUSIONS**

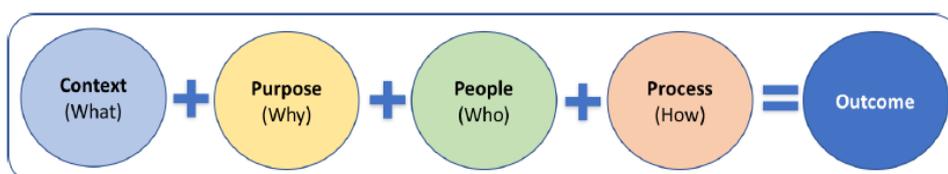
The Engagement Framework includes the following key points:

- Engagement takes place on five levels: Inform, Consult, Involve, Collaborate, Empower. Engagement work should reflect this model.
- It is crucial for engagement work to be planned, recorded, and reflected upon; feedback on the engagement itself is a vital part of the process.

- HSCP engagement will be: meaningful, structured, fair and equitable, user-friendly, and responsive.



The main structures in place for public engagement (Inform, Consult, Involve) are the Health and Wellbeing Networks, which discuss health services and support, and the Conversation Cafés, which will replace the Health and Care Forum starting in June-July 2019.



Conversation Cafés:

- Are open to the public and do not have a fixed membership registry.
- Will focus on one topic per meeting, with a dedicated speaker from a relevant service.
- Will be held quarterly in eight localities – in MAKI, these localities will be Mid-Argyll, Kintyre, and Islay & Jura.
- Will be informal and not have statutory power, but will allow a space for open discussion between service users and service providers.

Health and Wellbeing Networks:

- Are active in eight localities.
- Bring together service users, HSCP public health staff, and third sector workers to discuss ways to improve healthy living in Argyll & Bute.
- Have the capacity to plan work and distribute grant funding, but are not formal decision-making bodies.
- Will be reviewed over the next few months to assess their success and whether any changes are needed

## 5. IMPLICATIONS

5.1	<b>Policy</b>	None
5.2	<b>Financial</b>	None
5.3	<b>Personnel</b>	None
5.4	<b>Equalities Impact Assessment</b>	None.
5.5	<b>Legal</b>	None

For further information, please contact Jay Wilkinson, [jay.wilkinson@nhs.net](mailto:jay.wilkinson@nhs.net)